

## EXHIBITOR SHOW ARRIVAL PROCEDURES

Show Staff will begin checking horses at 10:00AM on Friday. The show office will open at 3:00PM on Friday. The main arena will be open for schooling over fences around 2:00PM on Friday.

ENTER THE SHOWGROUNDS THROUGH GATE H4. Stop at the Stall Check-In Office located adjacent to the shavings trailer and provide the Stall Coordinator with your name and your horse's name. Stall assignments will also be posted on the announcement board in the same area. After receiving confirmation of your stall assignment, drive to your stall area and unload. Move all vehicles to designated parking areas. **Parking next to or between barns except during loading and unloading restricts access by emergency vehicles and is prohibited.**

Take horses to the COGGINS CHECK-IN STATION, WHICH WILL BE LOCATED AT THE FARRIER BARN, along with a copy of your current negative Coggins Test. Present your horse and Coggins Test for inspection and approval. Please remove blankets and wraps prior to having Coggins checked. Obtain a signed form verifying that your horse matches the information submitted on your entry form.

Take the signed Coggins check-in form to the Show Office to obtain your entry packet, which will include back numbers. **A Coggins check-in form is required to obtain your show packet at the show office.** Once you receive your packet, please check to ensure that we have you entered in the correct classes.

You must keep a copy of your horse's Coggins Test posted next to your stall door and visible at all times. Failure to do so could result in a fine from the NC Department of Agriculture State Veterinarian.

Office Hours and shavings trailer staffing times will be posted. Shavings will not be sold or distributed during non-staffed times.

Thank you for your support and cooperation!

- Robin Brantley Lynn